Limestone Township Library District
Board of Trustees Meeting Minutes
Thursday, July 16, 2026
Dr. Larry P. Wasser Community Meeting Room

In attendance: Gary Dahn, Tricia Coffman, Morgan Helm, Darcy Stomberg, Director Cassidy Steinke
Absent: Jill Whalen, Cara Eckersley, Libby Wasser

1. Call to Order and Pledge of Allegiance at 6:30PM
2. Public Comment—none
3. Darcy Stomberg was nominated by President Gary Dahn as Acting Secretary for this meeting. Motion to approve made by Tricia; motion to second by Morgan, all ayes.
4. Friends of the Library-Vice-President, Christine Rambeaux gave report.
   a. A total of $203.42 and 38 hours of time have been donated by the group since April and provided funds for Open House, In-Service Staff Training, and Summer Reading.
   b. Officers elected, unanimous vote to remain unchanged.
   c. Next meeting July 28th at 6:30 pm in the Dr. Larry P. Wasser Community Meeting Room.
5. Minutes—
   a. Motion to approve the minutes as distributed made by Tricia; seconded by Morgan; all ayes.
6. Treasurer's Report—Filed for audit
   a. Total expenses to be approved $19,470.39. Motion to approve payment of bills made by Tricia; second by Morgan; all ayes.
7. Director's Report
   a. Followed procedure to complete bidding packet for roof, posted in Herscher Pilot.
   b. 256 Patrons registered for summer reading with over 140,000 minutes read so far.
   c. Compliance deadlines reviewed for submission of IPLAR, budget, and audit of minutes for State Librarian.

i. Darcy and Tricia volunteered to audit the secretary's minutes.
ii. Representative to review our IPLAR is Laura Keys.

d. Summer Reading finale on July 18th featuring a Dinosaur Extravaganza.
e. Planning large Halloween costume swap.
f. Library card sign-ups at an all-time high
g. Attended multiple virtual Director's University Core trainings; Policies, Emergency Preparedness, and Strategic Planning and will be attending live training in Peoria in August from the 11th-13th.
h. Hired Library Assistant, Kara Muhlstadt, start date July 22nd
i. Parking block installation began thanks to Gary Dahn and Jordan Steinke.
j. Thanks to Chris Cheffer who has been weeding the library's landscaping.
k. Leaking toilet in men's room fixed by Jordan Steinke.
l. Cassidy has taken over social media; all view and follower numbers have gone up except Instagram. Adding TikTok.
m. Monthly and yearly statistics distributed. All yearly statistics up from last year, some by a significant amount.

8. Building Committee
   a. Roof Repairs – bidding procedure followed per state guidelines.
   b. Parking Blocks- Due to heat, not completed.
   c. Library Addition – no significant changes.
9. Old Business
   a. Library Funding – nothing to report.
   b. Other- nothing to report.
10. New Business
   a. *Illinois Public Library Standards: Human Resources*. Time was taken for Board to review/discuss standards.
   b. LTLD Budget and Appropriation (Ordinance) for Fiscal Year. Per attorney suggestion, more money allocated to contingency, miscellaneous, and special reserve to pay for roofing. Tricia

made motion to accept Ordinance 26-1 for 7/1/26 – 6/30/27 Fiscal Year as distributed; seconded by Morgan, all ayes.

c. Policy Review: Borrowing Privileges Policy
    i. Current resident fee was updated to $160.94.
    ii. Fee structure and disability changes made to Non-Resident Disabled Veterans Card policy.
    iii. Combined policies for homeowners and renter veterans into one section and removed language regarding survivor card privileges after death of veteran.
    iv. Senior Citizen discount was added to policy.
    v. Motion to accept borrowing policy with changes made by Tricia; seconded by Morgan; all ayes.
d. Insurance Renewal: Renewal document reviewed.
    i. With addition of the schoolhouse, which was not previously on the policy, rates have increased.
    ii. Motion to accept insurance renewal made by Morgan; seconded by Tricia; all ayes.
e. Food for fines discussed. Monies raised will be donated.

11. Other – Director's Evaluation
    a. Process needs to start in October for discussion/decision in November.
    b. Decision to be made regarding which evaluation tool will be used for evaluation. Several members have expressed displeasure at current Director's Evaluation tool.
    c. Cassidy has emailed some suggestions.
12. Motion to adjourn made at 7:38 p.m. by Tricia, seconded by Morgan; all ayes, meeting adjourned.

Respectfully submitted for review by Acting Secretary, Darcy J. Stomberg