

Limestone Township Library District  
Board of Trustees Meeting Minutes  
Thursday, May 21, 2026  
6:30 PM

In attendance: Tricia Coffman, Gary Dahn, Morgan Helm, Libby Wasser, Jill Whalen, Director Cassidy Steinke

Absent: Cara Eckersley, Darcy Stomberg

1. Call to Order at 6:30 PM
2. Pledge of Allegiance
3. Public Comment—none
4. Minutes—approval motion made by Tricia; second by Morgan; all in favor
5. Treasurer's Report—Filed for audit
  - a. Total expenses to be approved: \$19,313.46 Motion to approve made by Jill; second by Libby; all in favor
  - b. Foresight: \$70,657.53
    - i. \*Note: \$38,449.13 is from Utica Insurance for roof repairs
  - c. IL Funds: \$111,349.79
6. Director's Report
  - a. Met with Demco rep
  - b. Attended many meetings and met with several people
  - c. Collection development

- d. Chicken egg incubation—4 chicks hatched; 247 people visited the eggs/chicks during this project; might have to buy new incubator for next year
- e. Summer reading program preparations—kick off June 13
- f. Received \$2000 grant from Dollar General for Summer Reading
- g. Josh Helm installed 8 acoustic panels in the meeting room
- h. Seasonal maintenance on A/C units
- i. Tonies have been added to our Library of Things
- j. Copier maintenance
- k. Museum Adventure Pass is now live on our website
- l. Star Party on April 25 had 47 attendees
- m. Cassidy will request FOL to purchase new patron computers
- n. April 18 30th Anniversary Art Show—almost 50 people attended
- o. Many community engagement events such as Kankakee Chamber events, BGS Blast off to Kindergarten, visiting classrooms, DMV event June 22, Kankakee County Museum 1st Annual Tablesapes Exhibit
- p. Staff training April 25—11 staff members attended
- q. Ethan Ziegler, HHS volunteer completed volunteer hours
- r. Cassidy was accepted to ILA's 2026 Directors University August 11-13. Total request for conference and travel: \$321.80. Motion to approve made by Libby; second by Tricia; all in favor

## 7. Building Committee

- a. Cloud Panels Sound Proofing
  - i. 8 panels installed
- b. Roof Repairs

- i. Waiting for 1 more bid
  - c. Parking Blocks Installation
    - i. 1 parking block has been installed so far
  - d. Library Addition
    - i. Next meeting at 6 PM June 18, 2026
- 8. Friends of the Library—Next meeting May 26, 6:30 PM
  - a. Hosted Monicals Fundraiser May 20, 2026
- 9. Old Business
  - a. Library Funding—no discussion
  - b. Other—none
- 10. New Business
  - a. *Illinois Public Library Standards: Finance and Budget*
    - i. Request to do an audit when fiscal year ends—end of August; Motion made by Libby; second by Tricia; all in favor
  - b. Approve FY27-28 Board Meeting Dates
    - i. Motion to approve made by Tricia; second by Jill; all in favor
  - c. Policy Review Schedule
    - i. 2 year schedule suggested
  - d. Working Budget Review
    - i. Can we add money for a special reserve?
    - ii. Look over and discuss next month
  - e. LIMRiCC Merger
    - i. Potential merger with WIN
    - ii. If they do merge, we will have to sign a new IGA
- 11. Adjourn at 7:13 PM motion made by Morgan; second by Libby ; all in favor