Limestone Township Library District
Board of Trustees Meeting Minutes
Thursday, June 18, 2026
6:30 PM

In attendance: Tricia Coffman, Gary Dahn, Cara Eckersley, Darcy Stomberg, Libby Wasser, Jill Whalen, Director Cassidy Steinke

Absent: Morgan Helm

1. Call to Order at 6:30 PM
2. Pledge of Allegiance
3. Public Comment—none
4. Minutes—approval motion made by Tricia ; second by Libby; all in favor
5. Treasurer's Report—Filed for audit
    a. Total expenses to be approved: $21,844.96 Motion to approve made by Darcy ; second by Jill ; all in favor
    b. Foresight: $54,095.23
        i. *Note: $38,449.13 is from Utica Insurance for roof repairs
    c. IL Funds: $111,703.18
    d. Transfer $30,000 from IL Funds to Foresight
6. Director's Report
    a. Summer reading preparations
    b. Met with insurance agent— insurance will likely go up 8-10%
    c. Met with lawyers via phone conference
    d. Prepared Summer Reading programs

e. Received Illinois Public Library Per Capita Grant $8505.10
f. Will not renew subscription to Mango Languages. Usage stats have been very low for multiple years.
g. Story time every Monday; leading adult book club
h. 16 Prize baskets with prizes sponsored by local businesses or paid for with the Dollar General Literacy Grant
i. Heather Keene has collaborated with organizations such as Kankakee Audubon Society, U of I Extension Office, Kankakee Farm Bureau, and others
j. Outreach event Aug. 8 with information and popsicles at County West Soccer game
k. In contact with MCA Senior Adult Day Center about library events and partnering with them in the future
l. 8 Applicants for Library Assistant job
m. Planned Open House held for Karyn Bowman who resigned after 13 years of library service
n. Website and Social Media stats have been increasing

7. Building Committee
    a. Roof Repairs
        i. 2 complete bids in; waiting on 1 more for roof and siding repairs
    b. Parking Blocks Installation
        i. Gary has started taking concrete blocks and moving them by garbage enclosure. He'd like to repair blacktop, crack repair, and parking lines. He will contact us when he plans to work on it.
    c. Library Addition
        i. Waiting to hear back from Libby; no date scheduled at this time.

8. Friends of the Library—Next meeting July 28, 6:30 PM
    a. They'd like to do a Culver's fundraiser in July
    b. Group is growing and are very enthusiastic
9. Old Business
    a. Library Funding
    b. Other–none
10. New Business
    a. *Illinois Public Library Standards: Governance & Administration*
        i. Does our attorney review board bylaws periodically?
        ii. Cassidy will put the mission statement on board agenda to help us remember it. It's on the website.
        iii. Lacking strategic plan (10). We need to start brainstorming and developing this. Put it on the agenda next month.
        iv. What is our succession plan (11)? Cassidy mentioned that there are many training sessions on this topic that she can share.
        v. She's going to Director's University (16) in August.
    b. Working Budget Review
        i. Major alterations in budget with Karyn leaving
        ii. Budget Hearing is next month; last time to alter numbers
        iii. Budget allows for 3% raise in salaries for staff. Usually implemented at the end of September.
    c. First Half Year Review of Closed Session Minutes Under OMA: *Action Item*
        i. We don't have any to approve.
    d. LTLD Non-Resident Card Fee for FY27: *Action Item*

        i. It's about $5 more than last year ($160.94) Motion to approve made by Darcy; second by Tricia; all in favor
    e. Director's Evaluation: Set a Date
        i. Normally do this after a year of hire (November). Plan to start to evaluate in October. Look at changing form? Cassidy, Darcy and Tricia will look into this.
11. Adjourn at 7:27 PM motion made by Darcy ; second by Tricia ; all in favor