

Limestone Township Library District
Board of Trustees Meeting Minutes
Thursday, January 15, 2026
6:30 PM

In attendance: Tricia Coffman, Gary Dahn, Cara Eckersley, Darcy Stomberg, Libby Wasser, Jill Whalen, Director Cassidy Steinke

Absent: Morgan Helm

1. Call to Order at 6:30 PM
2. Pledge of Allegiance
3. Public Comment—none
4. Minutes—approval motion made by Tricia ; second by Darcy ; all in favor
5. Treasurer's Report
 - a. Total expenses to be approved: \$22,360.42 motion to approve made by Jill ; second by Cara ; all in favor
 - b. Foresight: \$114,364.21
 - c. IL Funds: \$109,971.39
6. Director's Report
 - a. Collection development
 - b. Interviewed 2 circulation applicants and new employee started Jan. 7
 - c. Filed paperwork with County Clerk's Office
 - d. Submitted FY2026 Per Capita Grant Application-Accepted application 12/31/25
 - e. Updated Library's website

- f. Door Chime installed to notify staff when someone has entered the building
 - g. Front door and door to meeting room have been letting in rain
 - h. Spring Reading Challenge starts in February
 - i. A HHS student will be volunteering Wednesday mornings
 - j. Monthly craft by Heather at Villas in Herscher
 - k. Imagination Library Program offers free books to children 0-5
7. Building Committee
- a. Looking into door sweep
8. Friends of the Library-Next meeting Jan. 27
- a. Excited about winning 1st place in Children's category for the annual Gallery of Trees at the Kankakee County Museum
9. Old Business
- a. Library Funding
 - b. LTLD Policy Review:
 - i. Employee Handbook
 - 1. Section 17—remove first paragraph and last paragraph
 - 2. Section 18—Correct so there aren't 2 A's—Fix lettering of paragraphs
 - 3. Section 19A—remove "barcode number"
 - 4. Section 20—OK
 - c. 30th Anniversary of LTLD, December, 2025
 - i. Showing pictures of the library through the years this month
 - ii. Open House April 18, 2026
 - d. Other

10. New Business
 - a. Designate Ethics Officers: *Action Item*
 - i. Motion to designate Darcy as Ethics Officer made by Tricia; second by Cara; all in favor
 - b. State Bank of Herscher New Authorized User Signatories Sign December Minutes: *Action Item*
 - c. *Illinois Public Library Standards: Access: Review*
 - i. Options will look at our facility and give recommendations if necessary
 - d. Statement of Economic Interests Listing
 - e. Staff In Service Date: *Action Item*
 - i. Kankakee Health Department will come Saturday, April 11, 2026 for Narcan training and other trainings
 - ii. Library will be closed that day
 - f. Kankakee Chamber of Commerce Membership
 - i. Cassidy will ask FOL for \$200 membership fee and will sign up for membership
11. Adjourn at 7:22PM motion made by Jill ; second by Darcy ; all in favor