

Limestone Township Library District
Board of Trustees Meeting Minutes
Thursday, March 19, 2026
Dr. Larry P. Wasser Community Meeting Room

In attendance: Gary Dahn, Libby Wasser, Tricia Coffman, Morgan Helm,
Cara Eckersley, Darcy Stomberg, Director Cassidy Steinke

Absent: Jill Whalen

1. Call to Order and Pledge of Allegiance at 6:30PM
2. Public Comment—none
3. Minutes—Motion to approve as distributed made by Tricia; seconded by Libby; all in favor
4. Treasurer’s Report—Filed for audit
 - i. Total expenses \$16,332.79 to be approved
 - ii. Foresight: \$72,709.23
 - iii. IL Funds: \$110,650.05
 - iv. Motion to approve bills made by Libby; second by Morgan; all in favor
5. Director’s Report
 - i. Community outreach included; Village of Limestone Board Meeting; Library participating in Easter Egg Hunt, area DAR, Secretary of State, letters to area businesses to parter for Summer Reading, did video for Meghan Elliott of Visit Kankakee County, MCA Adult Day Care Center, and was polling place for recent elections.
 - ii. Other meetings included; Limestone Township Fire Protection District, Aaron’s Alarm, Konica Minolta
 - iii. Programming - 54 people attended Dav Pilkey Day, a Friends of the Library sponsored event. Open Play Group event had 19 children and 13 adults in attendance. Spring Reading challenge going well for new program, ends March 20th. Integrated fun “Pot of Gold” hunt with prizes to bring more people/children into the library. Heather

Keene planning various events and outreach programs both within the library as well as in the community.

- iv. Statistics- 12% increase over last years' circulation

6. Building Committee

- i. Werner Brothers inspected roof, 5 damaged shingles from hail damage. Minor siding damage.
- ii. Acoustic Ceiling Cloud- local expert donating time to advise if additional hardware is needed to install. **The Board notes that funds donated by Libby Wasser will be allocated for acoustic upgrades to the meeting room.*
- iii. Lightbulbs were changed in library as needed

7. Friends of the Library- Book sale starting, will continue until April 6th.

8. Old Business

- a. Library Funding – nothing to report

- b. Policy review-

- i. Employee Handbook: Cassidy provided cohesive policy book with all changes made to date.
- ii. Section F- Maternity Leave/FMLA-policy from the Illinois Library Association to replace our current section F. After discussion, decision made to accept policy, adding verbiage at the beginning of section F noting, "For any type of leave, employees are expected to continue to comply with code of ethics or face disciplinary action."
- iii. Security Cameras- Quotes received in the amount of \$6,550.00 on the date of this meeting for 6 cameras plus equipment. Option to upgrade for better resolution would increase cost. Cassidy applying for grant to cover cost of security system plus wages to instruct staff on use of equipment. Board in agreement that system is needed but will wait to see if grant money can be obtained.
- iv. Other- nothing to report

9. New Business

- a. *Action Item:* Parking blocks in disrepair, from quotes received the cost should be under \$900.00 to replace all blocks.

Ordering of new blue parking blocks motion made by Libby;
seconded by Morgan, all in favor.

- b. *Illinois Public Library Standards: Building & Grounds*. Time was taken for Board to review/discuss ability to meet or exceed core standards and vision for physical library.
 - c. Statement of Economic Interest due May 1, 2026
10. Motion to adjourn made at 7:25pm by Cara, seconded by Libby all in favor, meeting adjourned.