

Limestone Township Library District
Board of Trustees Meeting Minutes
Thursday, July 18, 2024
Community Meeting Room

In attendance: Dana Krippel, Darcy Stomberg, Libby Wasser, Jill Whalen, Director Lynne Noffke

Absent: Tricia Coffman, Gary Dahn, Mary Beth Dorsey

1. Call to Order at 6:30 PM
2. Minutes
 - a. Motion to approve minutes from May 16, 2024 (updated) made by Libby; second by Dana ; all in favor
 - b. Motion to approve Annexation minutes from July 11, 2024 made by Libby; second by Dana; all in favor
3. Public Comment—none
4. Treasurer's Report
 - a. Filed for audit
 - b. Total expenses to be approved: \$25,624.44 motion made by Jill; second by Libby; all in favor
 - c. SBH: \$40,545.20
 - d. Illinois Funds: \$15,934.28
5. Director's Report
 - a. Training new Circulation Assistants
 - b. Received \$100 donation from the Limbach family
 - c. September is National Library Card Sign-Up Month
 - d. September Food for Fines

- e. Successful Summer Reading Program; Over 40 programs offered!
- f. Library staff plan to be visible at Herscher Labor Day Parade and Limestone Township Fire Department Chicken BBQ

6. Building Committee

- a. Mold issue has been cleaned and treated
- b. Parking lot striping: TBD
- c. Brian Noffke has trimmed lilac bushes by entryway
- d. Carpet cleaning: Dates yet to be determined
- e. We need to spray weeds in parking lot/around the grounds
- f. Shirley's Cleaning Service—daughter Ashley will take care of cleaning needs when they're gone
- g. Acoustical panels may need to be moved higher to the ceiling in order to be more effective

7. New Business

- a. LTLD Program Policy
 - i. Non card holders paying a small fee for programs? What do other libraries do?
 - ii. Age appropriate restrictions written out for programs
 - iii. Lynne has some templates that she will send out for the board to look at

8. Old Business

- a. Election of LTLD Board of Trustees Officers
 - i. President position is open
 - ii. Libby—Vice President
 - iii. Jill—Secretary
 - iv. Gary—Treasurer
- b. Review: FY2024-2025 LTLD Budget

- i. No changes—Short about \$19,000
 - ii. Wednesday evening closed—Short about \$13,000
 - iii. Wednesday evening closed and open at 1 PM
Mondays—Short about \$323
 - iv. Discuss with full board
 - v. Lynne will have Marcie take a look at it
 - vi. When would we need to make changes to the schedule?
Probably September
 - vii. Need traffic study to evaluate what days/times are
appropriate for closing
 - c. Closed Session: Director Evaluation
 - i. Motion to go into closed session made by ; second by
; all in favor
 - d. Library Funding
 - i. Annexation Committee Report/Referendum
 - 1. Approval of Minutes
 - 2. Traffic Survey
 - 3. Creation of Volunteer Group
 - a. Encourage people to want to be in the
library & gain an emotional attachment to
the library
 - b. Program prep, weeding, etc
 - c. Lynne will look over staff task sheets to
see jobs what might be appropriate for
volunteers
 - e. LTLD Policy Review—Table until next month
 - i. Employee Handbook
9. Friends of the Library
- a. Culver's Fundraiser July 24, 2024

10. Other

a. Motion to go into closed session made by Jill ; second by second ; all in favor

b. Open open session motion made by Darcy; second by Libby; all in favor

11. Adjourn at 8:12 PM Motion made by Dana; second by Libby; all in favor