

Limestone Township Library District
Board of Trustees Meeting Minutes
Thursday, July 31, 2025
6:30 PM
Community Meeting Room

In attendance: Cara Anderson, Tricia Coffman, Gary Dahn, Morgan Helm, Darcy Stomberg, Libby Wasser, Jill Whalen, Director Lynne Noffke

Guest: Jane Maupin (FOL member)

1. Call to Order at 6:30 PM
2. Public Comment—none
3. Minutes— Motion to accept made by Tricia; seconded by Libby; all in favor
4. Treasurer's Report—Motion to approve expenses of \$33,465.83 by Jill; seconded by Darcy; all in favor
5. Director's Report
 - a. Summer Reading Report
 - i. 222 Participants
 - ii. 156,830 Minutes read
 - iii. 535 people attended 49 programs offered
 - b. Two new staff members will be added soon
 - c. LTLD will turn 30 this November! How do we celebrate?
6. Building Committee

- a. Gary will be working on filling in cracks this weekend in preparation for sealing
 - b. Gary will be getting some figures for sealing
7. Friends of the Library
- a. Jane Maupin gave an update
 - b. Fundraiser at Bourbonnais Culver's Tuesday, August 19, from 5-8pm
 - c. 9 members strong
 - d. Committee formed to apply for 5013C status
 - e. FOL have donated 115 hours of time helping with events
 - f. Funded \$600 for Summer Reading Program
8. Old Business
- a. Library Funding
 - i. FY2025-2026 LTLD Working Budget—Motion to accept budget with out capital outlay made by Darcy; seconded by Libby; all in favor
 - b. Newly Elected Board of Library Trustees; Oaths of Office
 - i. Treasurer: Tricia Coffman
 - ii. Trustee: Cara Anderson
 - c. Election of LTLD Board of Trustee Officer Tricia Coffman as Treasurer. Motion made by Jill; seconded by Libby; all in favor
 - d. LTLD Policy Review
 - i. Employee Handbook—Look over and continue next month
 - e. Other—Gary suggested we begin each meeting saying "The Pledge of Allegiance"
9. New Business
- a. Insurance: Cook and Kocher

- i. Government/Crime Policy/Surety Policy—Motion to approve Option 2 made by Cara; seconded by Morgan; all in favor
- b. Ordinance 26-1: LTLD Meeting Dates—3rd Thursday of each month at 6:30 pm. Motion to approve made by Tricia; seconded by Darcy; all in favor
- c. LTLD Policy Review:
 - i. LTLD Budget and Finance Policy—We discussed adding language for director to have authority to pay regular bills if we have a delayed meeting or no quorum
- d. Illinois State Library Per Capita Grant Award
 - i. We received about \$7300
- e. Food for Fines
 - i. In September offer maximum of \$10 in fines for food to be brought in instead of money for donation to Harbor House. Will approve this in August
- f. Personnel:
 - i. PrairieCat Users Group Day Friday, September 26 in Moline, IL
 - ii. Closed Session: Director Evaluation
 1. Motion to close open session made by Tricia; seconded by Cara; all in favor
 2. Motion to return to regular session made by Cara; seconded by Morgan; all in favor
 3. Gary will meet with Lynne to discuss evaluation
 4. Offered a 4% pay increase to Lynne effective immediately until her retirement on September 30, 2025. Motion made by Darcy; seconded by Cara; all in favor

- g. Other
 - i. FOYA chairman—Gary
 - ii. Lynne submitted a letter stating that she will retire and her last day will be September 30, 2025
- 10. Adjourn at 8:35 Motion made by Morgan; seconded by Darcy; all in favor

Respectfully submitted by Jill Whalen, Secretary