

Limestone Township Library District
Board of Trustees Meeting Minutes
Thursday, February 15, 2024

In attendance: Tricia Coffman, Gary Dahn, MaryBeth Dorsey, Dana Krippel, Darcy Stomberg, Libby Wasser, Jill Whalen, Director Lynne Noffke

Absent:

1. Call to Order at 6:30PM
2. Public Comment—none
3. Decennial Committee Meeting on the Local Government Efficiency Act
4. Minutes—approval motion made by Gary; second by Jill; all in favor
5. Old Business
 - a. Treasurer's Report—Filed for audit. Total expenses \$18,583.70 to be approved motion made by Tricia; second by MaryBeth; all in favor; SBH: \$141,483.10; IL Funds: \$15,582.02
 - i. FY2023 Annual Financial Report Review *Action Item*
 1. Pg. 3 should be 3 full time staff members instead of 2.
 2. Pg. 1 for Chief Financial Officer change from Lynne to Gary as Treasurer
 3. Pg. 1 for Chief Executive Officer from Lynne to Darcy

4. Motion to approve with proposed changes made by Libby; second by Gary; all in favor

b. Service Expansion

- i. \$80 for quarter ad for newspaper
- ii. FOL want to wait to decide to pay for the ad
- iii. Discussed putting the survey with ad with questions and QR code and have it run beginning of March and beginning of April in the *Herscher Pilot*
- iv. USPS: Every Door Direct Mailing with 4,776 total residences including businesses and PO boxes at \$.53/each: \$2,531.28

c. Building Committee

- i. Gary spoke with Dusty Redman (Township Supervisor) about the trash area. Gary will fix it himself and send bill to him.
- ii. Moisture in book drop. Wait for warmer weather to work on that.
- iii. Wolves out front have been sealed. Will plan to do 2 times a year.
- iv. Parking blocks—possibly have kids paint them or businesses paint for bid. More discussion later.
- v. Acoustical panels effectiveness? Suggestion for a few more on the walls and a few on the ceiling

d. Director's Report

- i. Lynne will attend PrairieCat Resource Sharing Committee on March 7.
- ii. FY24 Per Capita Grant submitted
- iii. New website will launch tomorrow
- iv. Monday, March 11, from 5-8 Culver's Fundraiser

- v. FOL will change meeting days to 4th Tuesday of the month
- vi. Mission statement completed and adopted; suggested to modify wording.

e. Policies

i. LTLD Employee Handbook

- 1. Section 2—capitalize Assistants, change they to the director, and change approval to notification
- 2. Section 3—OK
- 3. Section 4—OK
- 4. Section 5—OK
- 5. Section 6—OK

6. New Business

a. Farmland Agreement

- i. Part of our land is farmland. Previous farmer, Wayne Ruel wrote a letter stating that Mark Tanner will continue to farm the land for farmland rent. We will send a letter to Mark Tanner agreeing to the terms.

7. Friends of the Library

- a. Next meeting March 26, 6:30 PM

8. Adjourn at 7:33 PM Motion made by MaryBeth; second by Dana; all in favor